



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Govt. College Sangrah
• Name of the Head of the institution	Dr. Devraj Sharma
• Designation	Principal (In-Charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01702248006
• Mobile No:	9418455805
• Registered e-mail	pcgcsangrah191@gmail.com
• Alternate e-mail	devrajnahan@gmail.com
• Address	Government College Sangrah
• City/Town	Sangrah
• State/UT	Himachal pradesh
• Pin Code	173023
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	Himachal Pradesh University, Shimla				
• Name of the IQAC Coordinator	Dr. Jagdish Chand				
• Phone No.	01702248216				
• Alternate phone No.	9418209008				
• Mobile	9418209008				
• IQAC e-mail address	iqacgcsangrah@gmail.com				
• Alternate e-mail address	jagdishgeo@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://www.gcsangrah.in/pdf/AQAR%20GC%20Sangrah%202019-20.pdf">http://www.gcsangrah.in/pdf/AQAR%20GC%20Sangrah%202019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.gcsangrah.in/pdf/Academic%20Calendar%20for%20Session%202020-21.pdf">http://www.gcsangrah.in/pdf/Academic%20Calendar%20for%20Session%202020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.80	2019	09/09/2019	08/09/2024
<b>6.Date of Establishment of IQAC</b>			16/07/2015		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	0	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>02</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>In order to discuss academic and other activities and issues, as well as to monitor and improve the teaching-learning process, IQAC meetings with teaching and non-teaching staff members were established.</p>	
<p>Because physical classes could not be held due to Covid-19, the college relied on teaching methods. Zoom, Google Meet were used to support learning, WhatsApp groups were formed, and emails were used to stay in touch with students and parents.</p>	
<p>Due to the lockdown, online admissions and the entire admission process were made available online, and transaction interfaces were provided on the college website for students and parents' convenience.</p>	
<p>Organize a variety of extracurricular activities for students.</p>	
<p>To augment classroom instruction during the epidemic, all of the college's departments held webinars, debates, and interactive academic activities on timely topics.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
IQAC meetings with the teaching and support staff	To discuss academic and extracurricular activities, as well as to monitor and improve the teaching-learning process, three IQAC meetings with teaching and non-teaching staff members were organised.
Online teaching	Since physical classes could not be held during Covid 19, learning was supported using Google Meet and WhatsApp.
To alter the admissions procedure due to covid	For the convenience of students and parents, the entire admissions process has been made available online.
To carry out mid-term exams	The mid-term tests began on March -April 2021
To organize various extension activities in the college	NSS, NCC and R&R activities were conducted in college

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
Yes	23/02/2022

**15. Multidisciplinary / interdisciplinary**

The college strives to deliver the greatest education possible for the holistic development of the college's human resources. It offers Choice Based Credit System (CBCS) courses in UG and provides an excellent learning platform for students by widening the range of

education beyond their topic expertise.

1. As a constituent college of Himachal Pradesh University, our institution completely adheres to the curriculum defined by the affiliating University, which plans to introduce the new curriculum as per NEP 2020 beginning with the 2023-24 academic session.
2. The university has formed committees for several subjects in order to implement the NEP. The NEP Geography committee has been formed, and Dr. Jagdish Chand, Assistant Professor Geography, is a member of the committee.
3. In the current curriculum, students choose Generic Electives (GE) and Skill Enhancement Courses (SEC) from other disciplines, allowing them to exercise academic freedom and a multidisciplinary approach.
4. Students from many areas form teams to engage in various intramural sports and cultural activities.
5. Students are encouraged to join National Social Service, National Cadet Corps, Rovers & Rangers, and other organizations.

#### **16. Academic bank of credits (ABC):**

Students can exit after completing one year of their UG programme with a certificate, two years with a diploma, three years with a bachelor's degree, or four years with an honours/research degree, as directed by the National Education Policy 2020.

1. Furthermore, in accordance with the recommendations of the National Education Policy 2020, credit transfer between national and international institutions will be permitted under University policy.
2. In addition, students will have the option of earning the needed amount of credits from other institutions as well as online platforms (Swayam, e-PG Pathshala, and so on).
3. To implement Academic Bank of Credits (ABC), a centralized database, in addition to the university and college databases, must be established to digitally store the academic credits earned by the student from various courses, so that the credit previously secured by the student can be passed on when the student re-enters the program. As a result, ABC will require a proper technical support system.

#### **17. Skill development:**

Undergraduate course curriculum includes a variety of skill enhancement courses (SECs).

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

In the Humanities, the university has departments for Hindi, English, and Sanskrit, which offer courses specializing in these languages and literature, with the purpose of instilling a respect for these languages and their relevance to students' cultural development. Aside from cultural ideals, these languages place considerable focus on communication abilities.

1. For the benefit of students, the medium of teaching in the departments of social sciences is bilingual, i.e., Hindi and English.

2. The college magazine "Renuka Dhara" includes student writings in English, Hindi, and Sanskrit. As different sections, the magazine also provides a platform for local languages such as Pahari.

3. 'Art of Living' sessions are held at the college on a regular basis. sessions focusing on stress management and spirituality upliftment through reviving deep confidence in Indian cultural values as well as custom.

4.The institution supports the exhibition and exposition of folk lifestyles, including their cuisines, attires, agricultural instruments and implements, at the request of students from other cultures and traditions. After one month after Deepawali, the college celebrates the traditional celebration of "Buddhi Diwali" - a unique festival of Hatti (folk community) parts of district Sirmaur Himachal Pradesh.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

1. Outcome Based Education (OBE) refers to the process of increasing educational quality as well as student employability.

2. Outcome-based education focuses on life skills, basic skills, professional and vocational skills, intellectual abilities, interpersonal and personal skills, with the potential benefit of tailoring classes to the requirements of the students.

3. Every curriculum and its courses in the Choice Based Curriculum System (CBCS) have been intended to focus on their learning outcomes in order to prepare students for the global economic landscape.The

Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are framed and finalized by the concerned departments that offer the respective programs in strict accordance with the objectives of Outcome Based Education (OBE) and the course curriculum notified by the affiliating Himachal Pradesh University. Following extensive consultation with faculty members, specialists, and educators, as well as rigorous exercise, the College has established its own COs, PSOs, and POs.

4.The college's curriculum adheres to Himachal Pradesh University norms. Our college teaching faculty created and defined the curriculum and course outcomes, which were then posted on the college website.

5. The college evaluates program and course outcome attainment using a system that includes an analysis of students' performance and learning levels through his continuous and comprehensive evaluation, which includes attendance, performance in assignments, seminars, project works, group discussions, presentations, internships, field trips, internal examination, and external examination.

#### **20.Distance education/online education:**

1.The COVID 19 epidemic, which took the entire world off guard, established online instruction as a new normal as an alternative to the traditional classroom interface.

2.The college faculty used resources such as internet services, power point presentations, projectors, interactive flat panel displays, smart boards, and so on at both the personal and institutional levels to develop their skills and prevent a whole generation from falling behind in learning despite unprecedented lockdowns and quarantines.

3. However, access to online education remains a concern for us, with students primarily from rural and remote locations encountering issues such as intermittent power supply, inadequate internet connectivity, and, most importantly, the inability to acquire necessary gadgets.

4.Because NEP places a high value on technology-based education, the institution has invested in infrastructure by purchasing new computer systems, projectors, and interactive panels, updating networking and bandwidth, and assuring a constant supply of electricity via DG set.

### **Extended Profile**

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>192</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>570</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>408</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>153</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>11</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2	<b>33</b>



Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	18
4.2 Total expenditure excluding salary during the year (INR in lakhs)	0
4.3 Total number of computers on campus for academic purposes	48
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college is affiliated with H.P.U., and the CBCS system has been implemented in all programmes in accordance with university guidelines. For effective teaching, the college employs well-planned and well-executed methods. The prospectus, prepared by the prospectus and admission committees in cooperation with IQAC, disseminates information about the programmes. After due deliberation with IQAC, Academic monitors, HODs, and incharges, the college calendar and timetable are prepared at the start of the academic session and uploaded to the college website. Because of Covid -19, the institution chose whatsapp, zoom, google meet, cisco webex etc. which provides a variety of interactive and collaborative tools on a single platform for continuous curriculum delivery for student-centered learning. To supplement online classes, a variety of interactive activities such as assignments, power point presentations, group discussions, webinars, special lectures, and so on are used. Faculty members develop lesson plans and update their knowledge by attending FDPs, workshops, and webinars to ensure that the curriculum is delivered effectively. The thorough feedback process contributes significantly to academic performance.</p>	

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliate of Himachal Pradesh University, the college adheres to the University's calendar for teaching, examinations, vacations, and other events. At the start of each academic year, the HODs meet with faculty members to assign work loads and plan the academic calendars of their respective departments for the events that will take place during the academic session. The schedules allow for effective curriculum implementation while simultaneously assessing students' learning results at regular intervals. The institute follows the academic calendar, which incorporates a system for Continuous Internal Evaluation (CIE). Students are informed about the CCA, mid-term tests, end-of-term examinations, practical exams, and marking pattern through notice boards, the college website and prospectus, orientation activities, and classrooms on a regular basis. Internal assessments are given to students based on their attendance (5 points), performance in class tests, assignments, quizzes, projects, group discussions, and so on (10 points), the preliminary dates of which are established and students are notified about them well in advance. Students are provided the assessed answer papers, along with comments for improvement. Internal evaluation records are displayed to address any concerns before being uploaded to the university site.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG**

**D. Any 1 of the above**

**programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number**

**of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The University's curriculum includes Electives, Generic, and Ability Enhancement Compulsory Courses (AECC) offered by the departments of Commerce and Management, Political Science, Economics, Geography, English. The college's classes are meant to teach students about ethics, gender equality, human values, and the environment. To develop environmental consciousness among students, the NCC, NSS units, and Community Outreach Cell organise a variety of participatory activities such as Swachhta Pakhwada, street dramas, awareness rallies, and campaigns on plastic hazard and trash segregation and management.

The Women Cell of the college organizes various events to celebrate International Day of the Girl Child, International Women's Day, health campaigns, talks and seminars on personal hygiene, domestic violence and other social issues to promote gender equality and sensitization. A well-structured mentoring system, organization of blood donation camps, value education classes etc. promote character, personality and spiritual development of the students. Beside this, the college instills right attitude and humanitarian values in the students by organizing a host of co-curricular activities including webinars and seminars on social conduct, celebration of Hindi Diwas, commemoration of Human Rights Day and lectures on national integration.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	D. Any 1 of the above
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**from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**577**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**408**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

NA

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
570	11

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

There were 128 Volunteers (including 95 Girls and 33 Boys) registered for NSS Unit of the College for the session 2020-21. Despite of the Covid -19 Pandemic, The NSS Volunteers of the College played vital role by sensitizing the People at Gram Panchayat levels through various Awareness Drives and distribution of Masks etc. The role of social distancing and proper hygiene was addressed by volunteers. The NSS Volunteers of the Unit attended the awareness cum Training program on Covid 19 conducted by IGMC Shimla on 22.04.2020. The Volunteers of NSS Unit of the College Participated in Online Spit Free India Movement w.e.f September 2020 to November 2020. Poster Making / Slogan Writing Competition was organized through online mode on World Aids Day on 01.12.2020. It was a proud moment for all of us when Satish Tomar, Volunteer of NSS Unit GDC

Sangrah has participated in Republic Day Parade at Rajpath, New Delhi on 26.01.2021. On 12th February 2021, one day special Camp was organized in the Campus of the College to Celebrate the Swachh campus Drive in which 65 NSS Volunteers Participated.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to the suspension of physical classes, teaching was done on a digital platform, and the college's existing e-learning infrastructure was fully exploited. WhatsApp groups were developed, and all teachers received constant training through various programs for generating e-content and using various applications for the benefit of pupils. All of the teachers were skillfully utilizing cutting-edge technology and ICT-enabled equipment such as laptops, desktops, Smart boards, LCD projectors, overhead projectors, YouTube videos, audio-visual aids, ppts, and numerous softwares and e-resources. Some departments employed graphic design software such as Cinema 4D, Adobe Illustrator, After Effects, and Photoshop to offer engaging lectures.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

0



File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

60

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Because Govt. College Sangrah is affiliated with Himachal Pradesh University, Shimla, it follows HPU standards for both Continuous Comprehensive Assessments (CCA) and End Term Examinations (ETE). Internal assessment accounts for 30% of ETE in undergraduate programs and 20% of ETE in graduate programs. CCA's key components are: Attendance is worth -5 points according to HPU policy. Mid-term exam (15 points), the dates and syllabus of which are planned by the IQAC, HoDs, and examination committee and are communicated to students well in advance. The graded answer books are returned to students, along with suggestions for improvement. Students are also informed about CCA throughout the orientation program and on occasion during classes. Attendance and internal evaluation records are displayed on a regular basis so that any anomalies can be corrected before they are uploaded to the university portal. Because HPU could not administer end-term examinations for first and second year students in 2020-2021 due to covid-19, the Academic Council decided to promote first year students solely on the basis of internal assessment, and second year students were promoted by awarding 50% marks on the basis of internal assessment and 50% marks on the basis of their performance in previous examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Himachal Pradesh University standards regulate internal assessment at the college, which is affiliated with the university. Internal assessments are given to students based on their performance in class discussions, assignments, quizzes, projects, paper

presentations, and so on, which are conducted on a continual basis and provide them with several possibilities to enhance their score. The criteria and breakdown of internal evaluation are reviewed in detail with students at the start of the term and are displayed on the college website, prospectus, and notice boards. Date sheets for mid-term tests are posted on notice boards well in advance of the dates so that students have enough time to prepare. Following the tests, the graded answer sheets are provided to the students, and any of their doubts, queries, and discrepancies are answered as well as possible by the teachers involved. Retests are given to students who need to improve their scores or who were unable to take the test due to unavoidable circumstances. The final internal assessment marks are then posted on the bulletin board before being forwarded to the institution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

NA

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program Outcomes (POs) and Course Outcomes (COs) are defined and evaluated at regular intervals for each individual in accordance with HPU requirements. To assess students' progress, theory, practical examinations, viva-voce, mid-term tests, and end-of-term exams are administered. During staff council meetings, the final results are analyzed, and relevant steps for improvement are proposed, and rank holders are recognized on the Annual Day. Other assessment strategies used to ensure that learning outcomes are met

include paper presentations, project work, assignments, quizzes, group discussions, seminars, workshops, editorial work, and remedial classes. Achievements in extracurricular activities, academic progression to prestigious universities, internships, and placements are alternative criteria for measuring PO and CO attainment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

140

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.gcsangrah.in/pdf/STUDENT%20SATISFACTION%20SURVEY%20REPORT%202020-21.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

<b>3.2 - Research Publications and Awards</b>	
<b>3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year</b>	
<b>3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
3	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded
<b>3.3 - Extension Activities</b>	
<b>3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year</b>	
<p>Extension activities are very important for the students because these activities provide field knowledge and practical insights. Through these activities the college attempts to create the society that will be equipped with the values like, Democracy, justice, tolerance, compassion, equality, co-operation etc. With the support of PTA, OSA, volunteers of NSS, Rovers and Rangers various awareness programme like community health, energy conservation, environmental protection, social equality, legal awareness campaign etc. are carried out by the institute. The NSS, Rover and rangers units of the college are always active in the social work like distribution of masks during corona pandemic, blood donation, cleanness drives, tree plantation, vaccination driver, eye check-up, road safety, HIV-</p>	

AIDS campaigns and programmes organized with various collaborating agencies. For these extensions activities the institution and volunteers of the college have received many awards and prizes at District, State and National level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

12

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0



File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Classrooms:**The college has sufficient class rooms (12) and lecture theatres (6) with a seating capacity of more than 100 students in each classroom/lecture theatre. In addition to said facilities, there is a large hall-cum-classroom which can accommodate 400 students and is used for larger classes. Classrooms are spacious and have natural light. Classrooms have sufficient number of lights and fans. Every Classroom has a dais for the teacher. There is a comfortable seating arrangement.

**Computer Laboratory:**The Institution has one computer lab connected with a broadband facility. Up-gradation and maintenance of the lab is done by the institute as required. Computer lab is open on all working days. Seminar Hall-cum-Video Conferencing Hall is fully equipped for 24 delegates.

**Laboratories:**

**Botany:** 1 lab with capacity of 30 students

**Zoology:** 1 lab with capacity of 30 students

**Chemistry:** 2 labs with capacity of 30 students each

**Physics:** 2 labs with capacity of 30 students

**Geography:** 1 lab equipped with e-Podium with capacity of 30 students

**Music Instrumental:**1 lab with capacity of 5 students

**Music Vocal: 1 lab with a Capacity of 20 students**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Playground:**There is a playground in campus for outdoor games and sports. Its area is 2600 sq metres. It was made at the time of establishment of the college. The college is working with the revenue authorities for the demarcation of the land so that the playground as well as the entire college can be fenced properly. Usage rate of the playground is 60 students per day.**Athletics:**For race events 6 lanes of 100 meter track are usually prepared in the playground. Another portion of the playground is used for jumping and throwing events.**Volleyball:**A part of the playground is used as a separate volleyball court.**Cricket:**When other games/activities are not taking place, the playground is usually used for playing cricket.**Badminton:**An outdoor badminton court has been prepared in the courtyard of the college at the time of its establishment. It has a length of 30 feet and breadth of 22 feet. So that the classes are not disturbed, games are allowed after 3:00 PM. Average usage rate is 20 students per day. A blue-print for an indoor badminton court has also been carved out.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

18

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

50 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library contains total collection of 4197 books of various subjects. Nine periodicals and five newspapers have also been subscribed. The library was fully automated in the year 2019-20 with SOUL 2.0 Software purchased from Inflibnet Centre Gandhinagar for wide scope of library activities like acquisition, cataloguing and circulation with provision for renewal and serial control. The library also includes a hall of seating capacity of 48 students for study. There is a separate study room for faculty members which has seating capacity of 10. The library also contains some rare manuscripts called "Sancha" in Pahari dialect which have ancient lores, chants and astrology of the region.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

18.02

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the year 2015, a Computer laboratory was set up. College has three smart class room systems installed in Room Number 304, S-5 and Hall. There is e-podium and projector in Geo Room. A conference hall with LCD screen and individual computers for 24 delegates is also there. The college has well equipped Smart Class Rooms, which assist teaching by providing the latest interactive technology. Such steps help to create a professional atmosphere by using latest audio-visual aids like interactive meeting pads/boards, Bluetooth, light touch pen etc. The IT system was overhauled in the year 2018, and Wi-Fi cables were laid to enable internet connectivity on campus. In 2018 college buildings were made partially Wi-Fi enabled. The internet facility has been provided in college campus and is connected through optical fibre cable as well as Wi-Fi network. The entire administrative block and college premises have three Wi-Fi enabled points for students and faculty to access the internet through 10 MBPS optical fibre and have 1:1 connectivity on their Laptops and other electronic gadgets. College campus is under the surveillance of CCTV Cameras, which includes CP PLUS cameras.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has established systems and procedures for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports, computers, classrooms etc. For this purpose, inter-alia, at the beginning of each academic session various committees like Library Committee, College Website Committee, Building Committee etc. are constituted. Said committees are also listed in the prospectus of the college issued every year.

The committees through its convener and members trace out the required work for the maintenance and utilization of various facilities in the campus. In case of any procurement, repair or renovation the proposal is sent to the Bursar of the college who examines the uprightness of the proposal and, if satisfied, recommends it for the approval by the Principal of the college. The procurement, repair/renovation/purchase are made after completion of all required codal formalities in this regard. The regular faculty meetings are conducted at college level under the chairmanship of the Principal of the College in which all faculty members give their suggestions for the improvements in the facilities provided to the students in the campus. The suggestion of members of the students council are also invited in this regard.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

116

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

E. none of the above

File Description	Documents
Link to institutional website	<a href="#">NA</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**0**

File Description	Documents
Self-attested list of students placed	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>

<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
0	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year</b>	
<b>5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.</b>	
0	

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have a registered alumni association in Govt. College Sangraha. Association s, office bearer are president, secretary, treasurer, executive member association provide platform to learn from the experience and knowledge of X-student which they have earned in their respective fields. The member students are invited to conduct career counselling sessions,.ex-student and college authorities' work together to orient and welcome new student in campus. Since there was uncertainty regarding opening of college due covid-19 pandemic we could not engage them to achieve our desiredgoals. In session 2020-2021except annual meeting nothing much substantive could not be done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governance of the College is absolutely in tune with its vision and mission statement.As the vision of our is to enhance the intellectual levels of the students as well as to inculcate the human values among them so that they can contribute to their family, society and Country. In this direction the college follows a strict approach towards implementation of academic calendar. The faculty members of the institute are sincere and hard working. We are having students from rural background and from poor families.As per the needs of the students, the faculty members deliver their content in the Hindi as well as in English Languages. There is a mentor mentee program in the college to discuss the issues of the students.In

order to inculcate the human values among students, we have NSS Unit, Rangers & Rovers Unit, NCC Unit and ECO club etc. through which students gets a chance to serve the society through various outreach activities. There are frequent activities conducted by the volunteers of these units which include Anti-Drug abuse campaigns, Swachhta activities, tree plantations, plastic free campaigns, awareness programs on various social evils etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government College Sangrah is affiliated with Himachal Pradesh University. The effective leadership is visible in various institutional practices followed by the college. Dr. Devraj Sharma is the principal of the college. There are various committees which are constituted at the beginning of every Academic year. There is one convener of all committees along with other faculty members. The Ministerial Staff headed by the Superintendent and other staff members. The detail of all committees is circulated among all faculty members as well as non-teaching staff members. The information is also provided in the prospectus of the college.

Proper interactions are made with the Students by the Head of Institute to get feedback from the students so that academic Activities can be reviewed from time to time. Academic calendar of activities for the session is provided in the handbook of information each year. Suggestions are taken from PTA, OSA, CSCA, Teachers, and Students etc. to improve the overall working of the Institute. Faculty members are appointed as Coordinator of IQAC, Bursar, RUSA Coordinator, Presidents of different societies/ cells, Mentors for students, Examination superintendents, Secretary of staff council, Convener of various committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

NA

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the college bodies is effective and efficient. The college is headed by the Principal and other heads of various committees works under his guidance and supervision. He is assisted by different constituted committees of the college. The Conveners of different committee and coordinators work in association with other teaching staff of the department. The non-teaching staff contributes equally at all level to ensure smooth functioning of the institution. Office staff takes care of routine administrative activities and also assists the principal in overall administration of the institute. The college has constituted different committees for the smooth functioning of the college activities.

Action plans are formulated as per the direction of the government, affiliating university and according to the suggestions of stakeholders like PTA, OSA, CSCA, Teachers, and Students etc. The faculty members are provided opportunities to lead as teacher-in-charge, convener and co-coordinator of different assignments of academic nature. This throws an opportunity to develop themselves as leaders by undertaking academic and non-academic assignments. Faculty members are appointed as Coordinator of IQAC, Bursar, RUSA Coordinator, Presidents of different societies/ cells, Mentors for students, Examination superintendents, Secretary of staff council, Convener of various committees.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

4



File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>E. None of the above</b>
---	-----------------------------

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**InstitutionSpecificgendersensitivityfacilitiessuchas:**

1. **SafetyandSecurity:**Thecampusisalsounderthesurveillanceof24CCTV cameras which further insure the safety and security of the students. The college has a fire extinguisher installed at various places which are vulnerable for fire incidences.
2. **Counseling:**Being a college of rural and remote area, the girl students are not fully aware about their personal hygiene and nutritional requirement.
3. **Common Room:**The College has two common rooms for boys and girls separately. The rooms have adequate furniture to ensure the comfort of the students.
4. **Women Anti Harassment Cell :-**The college has a SHAW (sexual Harassment against women) cell which looks into the matter of any sexual discrimination or harassment against female student or staff of the college. Although till date no complaint was received by the cell.
5. **Grievance Internal Complaint Committee:-**Grievance Redressal Cell is also fully functional to look into the matters related

to the grievance and ragging. Once again till date we have not received any such complaint.

6. Sanitary napkin and vending machine: - To facilitate female staff and girls student sanitary vending machine installed in the college in view of health and hygiene.

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.gcsangrah.in/pdf/7.1.1%20Institution%20Specific%20gender%20sensitivity%20facilities%20such%20as.pdf">http://www.gcsangrah.in/pdf/7.1.1%20Institution%20Specific%20gender%20sensitivity%20facilities%20such%20as.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Following facilities used in the institution for the management of the Degradable and Non-Degradable waste.

- **Solid waste management:** A negligible amount of solid waste is generated in the institution premise and majority of the waste is paper waste. The paper waste is kept in store and auctioned from time to time in the form of raddi for recycling purpose. A small amount of waste in the form of torn and fragmented paper is also generated which is regularly dumped in the pit made outside the college premise.

- **Liquidwastemanagement:**Theliquidwaste,usuallyintheformofwaterfr  
omtoilets,canteen and laboratories is discharged in the sewage  
tank which is an integral part ofcollegebuilding.
- **E-wastemanagement:**Collegedoesn'thavemuchE-  
waste.Asmallnumberofoutoforder telephone, printers and  
photocopiers are stored in stored room. None of theseitemswill  
bediscardedopenlyinsteadtheywillbesoldtotherecyclersforsafedis  
posalafter completingthecertain departmentalguidelines.
- **Online Swachhta Campaign:** -Students participated in online  
swachhta campaignduringcovid-19bymakingpostersandsloganwriting  
.StudentsofallgroupslikeNSS,R&Ractivelyparticipated in this  
campaign.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

C. Any 2 of the above

**5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>D. Any 1 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution committed to provide an inclusive environment considering different requirement of all sections e.g. cultural, regional, linguistic, and communal socioeconomic and other diversities For completion of this objective preferences given to the minorities and deprived section of society. College followed university reservation roster. Teachers helped students by providing them counseling under mentor mentee program. College has a big book bank (Library) covering books related to science, commerce humanity, literature, General knowledge, newspaper and magazines. So that students can read books and literature as per their interest. College has started all the centrally sponsored education schemes NSS, NCC, Bharat Scout and Guide, Eco Club and Red Ribbon Club for the all-round development of the students. Institution motivated students to participate in "Ek Bharat Shresth Bharat" for understanding cultural diversity of India by exchanging information with each other on different aspects like language, dance, education, food, culture and festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To sensitize students and employees of the institution towards

constitutional obligations; values, rights, duties and responsibilities following activities conducted. Awareness Drive to educate and motivate people to observe appropriate behavior Norms to combat Covid-19 w.e.f. 26.10.2020: The Volunteers of NSS Unit taken oath to educate and motivate people to observe appropriate behavior norms to combat Covid-19. In this connection the Volunteers prepared Masks and distributed the same in their native places.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes various activities and events to celebrate the birth and death anniversaries of Great Indian personalities. 5th September is celebrated as teacher's day every year to mark birth anniversary of Dr. Sarvepalli



Radhakrishnan. 2nd October is celebrated as Gandhijayanti which is celebrated as swachh bharat abhiyan with the help of NSS and Scout & Guides Units of the college. National Unity day is also celebrated to celebrate the birth anniversary of Sardar Vallabh Bhai Patel. In addition to this various activities are also organized on 15th August & 26th January every year.

There were 42 participants in the event. It was an online session in which volunteers of NSS Unit participated from their native places. Poster Making / Slogan Writing Competition was organized through online mode on World Aids Day on 01.12.2020. The competition was open for all students of the college. The Judgment committee was formed separately for both competitions and the compilation of results were made online.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### [PRACTICE NO.1]

**Best Practice-I: Preservation of the Region's Cultural Heritage 1.**

**Title of the Practice: Preservation of the Region's Cultural Heritage**

**2. Objectives of the Practice:**

§To give an opportunity for students to demonstrate their skills in traditional cultural heritage. §To keep local dialects' traditional songs alive. §To instil a sense of pride and dignity for the local culture. §To recruit a growing number of students to serve as cultural ambassadors in their communities. §To keep traditional dance and dancing moves alive.

### (PRACTICE NO.2)

**Best Practice-II: Campaigns to Raise Public Awareness on Social and Local Issues**

**1. Title of the Practice: Campaigns to Raise Public Awareness on**

**Social and Local Issues2. Objectives of the Practice:**

- § As a higher education institution, we have a moral responsibility to contribute to the well-being of society.
- § To instil a sense of belonging to society and the country as a whole.
- § In terms of extension activity, to bridge the gap between society and the Institute.
- § To instil in them a sense of social responsibility.
- § Creating a sense of unity among the pupils and strengthening their bonds.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

OverallDevelopmentoftheStudentwithspecialemphasisontheirPhysicalandMentalhealthinstitutemadeallbestpossibleeffortstoprovideuninterrupted educationbychangingallofflinepractices to Online like admission, teaching learning process, awareness program, quiz and declamation etc. Teachers were motivated to perform their duties regularly and time beyondmanner.Teachers were motivated to adopt innovated and students centered teaching learningmethods.CollegestudentsactivelyparticipatedindifferentactivitiestohelpsocietiesinpresentCovid- 19 situation by making mask, sanitizer distribution. Students were motivated to helpcommunityto meet challenges of future.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- To plan a variety of academic and extracurricular activities for the students' overall growth.
- To strengthen community engagement initiatives in order to sensitize students to their surroundings and empower them to apply their knowledge for good.
- To actively participate in 'Azadi Ka Amrut Mahotsav' by organizing various competitions and events throughout the year.
- In the coming session, academic and administrative audits, as well as additional quality audits on the environment and energy, will be carried out.
- Continue to celebrate and organize national and worldwide commemoration days, events, and festivals.
- NSS and NCC units should continue and strengthen their community engagement, environmental, and public awareness programs.